



Board Member Position Description

Purpose:

As a member of the Board of Directors governing the Central Ohio Chapter of the National Hemophilia Foundation, you are an integral part of the leadership team, helping to shape a vision for the future and providing the organization with direction on how to best achieve that vision. You are responsible, together with the full Board, for the promotion of the NHF mission on behalf of the bleeding disorders community.

Requirements / Skills:

1. Commit to the vision and mission of NHF.
2. Work together in a professional manner, in times of both agreement and disagreement.
3. Willingness to express your dissent and challenge other board members to consider alternatives when you deem appropriate.
4. Ability to maintain confidentiality at all times.
5. Willingness to be regularly accessible by telephone or E-mail.
6. Knowledge of (or willingness to learn about) hemophilia and pertinent issues that affect hemophiliacs.

Responsibilities:

1. Attend at least eight (8) out of the eleven (11) board meetings per year.
2. Participate in at least one (1) fundraising or other major organizational event each year.
3. Attend any board trainings, workshops, or special retreats that may occur in a given year.
4. Promote the mission and goals of NHF within the Central Ohio community.
5. Serve on at least one (1) board Committee.
6. Oversee the chapter's budgeting and fundraising processes, ensuring the short-term and long-term financial well-being of the chapter.
7. Make a financial contribution to the organization at least once per year (no minimum amount).

Minimum Time Commitment:

1. Board members are asked to serve a two year term, which can be renewed indefinitely.
2. Board meetings last for two hours each month, plus members should spend one to two hours reviewing reports and preparing comments prior to the board meetings.
3. Participating in board committees, fundraising events, or other major programs may add at least two extra hours per month, depending on your level of commitment and the nature of the tasks.

Results:

1. Further develop your leadership skills and experience.
2. Ensure an efficient, accountable organization.
3. Play a contributing part in changing the lives of people with hemophilia.
4. Have fun, learn, teach, and share in the successes and opportunities.